



SOUTHEAST ALASKA POWER AGENCY

Minutes of Special Meeting

Monday, April 22, 2019

Southeast Alaska Power Agency Offices
via Teleconference | Ketchikan, Alaska

(An audio recording of this meeting is available on SEAPA's website at www.seapahydro.org)

1) Call to Order

A. *Roll Call.*

Chairman Sivertsen called the meeting to order at 3:00 p.m. AKDT on April 22, 2019. The following directors and alternates were present, thus establishing a quorum of the board:

Directors	Present Telephonic (T) In Person (IP)	Alternates	Present Telephonic (T) In Person (IP)	Representing	
Karl Amylon	IP	Andy Donato	IP	Swan Lake	Ketchikan
Bob Sivertsen	IP			Swan Lake	Ketchikan
Dick Coose	IP			Swan Lake	Ketchikan
Bob Lynn	T	Robert Larson	T	Tyee Lake	Petersburg
Steve Prysunka		Lisa Von Bargaen	T	Tyee Lake	Wrangell

The following SEAPA staff and counsel were present for all or part of the meeting:

Staff	Present Telephonic (T) In Person (IP)	Staff/Counsel	Present Telephonic (T) In Person (IP)
Trey Acteson, CEO	IP	Kay Key, Controller	IP
Clay Hammer, Operations Manager	T	Sharon Thompson, Ex. Asst./CA	IP
Ed Schofield, Power Sys. Specialist	IP	Joel Paisner, Counsel	T
Robert Siedman, Dir Eng Tech Svcs.	IP		

2) Approval of the Agenda

> Motion	M/S (Lynn/Coose) to approve the agenda, as presented. Motion approved unanimously by polled vote.	Action 19-731
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3) Minutes

> Motion	M/S (Lynn/Coose) to approve the minutes of SEAPA's March 28, 2019 Special Board Meeting. Motion approved unanimously by polled vote.	Action 19-732
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4) New Business:

A. *Consideration and Approval of Award of Audit Services.*

> Motion	M/S (Coose/Von Bargaen) to authorize staff to engage with BDO USA, LLP for professional auditing services for Fiscal Year 2019 with options to renew for FY2020 and FY2021. Motion approved unanimously by polled vote.	Action 19-733
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5) **Old Business**

A. *Consideration of a Revised CY2019 Operations Plan*

Mr. Siedman announced that the Agency conducted snow surveys at both Swan and Tyee. He explained how the survey was performed, what equipment is used, how snow-water equivalent is calculated, and how the snow-water equivalent affects lake levels. He opened discussion on the Agency's Revised 2019 Operations Plan by explaining that staff considered the board's comments, suggestions, and approaches when developing revisions to the plan. He discussed pertinent numbers and explained the plan in detail while fielding various questions. Following much discussion, the board concurred it would be prudent to have additional discussions, direct suggestions and comments regarding the plan to Mr. Siedman and Mr. Acteson in writing, have staff adjust the plan accordingly, and seek board approval at the next regular board meeting.

B. *Consideration and Approval of Supplemental Diesel Costs for Reimbursement to Petersburg and Wrangell*

➤ <i>Motion</i>	M/S (Lynn/Coose) to approve payment to the municipalities of Petersburg and Wrangell for reimbursement of supplemental diesel fuel and overtime, less \$0.068 per kWh, in the amount of \$841,785.38, as presented in the Diesel and Overtime Reimbursement Memo at SEAPA's April 22, 2019 Special Board Meeting.	Action 19-734
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Mr. Acteson and Ms. Key explained that since auditors were now selected for the Agency's fiscal year, the auditors should be consulted before payment is made to determine a legal structure for the payment. The board concurred.

➤ <i>Motion</i>	M/S (Von Barga/Lynn) to table the motion for payment to the municipalities until the Agency's auditors have confirmed a legal structure for the payment. Motion approved unanimously by polled vote.	Action 19-735
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6) **Next Special Board Meeting Date**

It was determined there was no need to set a special board meeting date.

7) **Adjourn**

➤ <i>Motion</i>	M/S (Coose/Amylon) to adjourn the meeting. Following no objections, Chairman Sivertsen adjourned the meeting at 5:02 p.m.	Action 19-736
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